



EDUCATIONAL GRANTS - BASIC RULES

- US citizen, 18+ years old, legal resident of Texas, enrolled at Texas-based accredited institution.
- Grant applies only to tuition, books, supplies or professional tools, and fee for certifying examination at completion of course.
- Pre-admission testing such as drug testing or skills assessments is NOT covered.
- Fees associated with testing for certificates of completion are paid from final funds disbursement.
- Award money is deposited with the institution, not given directly to the student.
- Award funds are divided into amounts to be disbursed each unit of study (quarter, semester, etc.). E.G., \$1500 total award disbursed over 3 quarters equals \$500 per quarter.
- Funds are disbursed at designated intervals PROVIDED student is “making satisfactory progress toward completion” and the institution’s Office of Student Finance is in possession of this documentation.
- The Office of Student Finance will send a copy of the progress documentation to the Division 2nd Vice President whenever funds are disbursed.
- If the student fails to complete the course of study, any refunds of unused funds are returned to the Texas Division. Reapplication approval for awarding of remaining funds is on a case-by-case basis and must be approved by the Education Committee AND by the Division 2nd Vice President.
- **Grant is a one-time award, given for actual expenses defined in #2**, up to \$2500, to be divided & distributed equally throughout the course of study to coincide with the school’s course unit (semester/quarter, etc.).